

**Western Wayne County Fire Department Mutual Aid Association
Meeting Minutes**

**June 16, 2022
11:30AM**

Hosting Agency: Melvindale Fire Department

Present:

Belleville – Loranger

Canton – Stoecklein

Dearborn – Murray, Densmore, Faraj, Ridenour

Dearborn Heights – Badalow, Brogan, Martin

Detroit Metro Airport – Dunlap

Farmington Hills – Unruh

Garden City – Harman

Inkster – N/A

Livonia – Jennison, Unsworth

Melvindale – Murray, Densmore, Faraj

Northville City – N/A

Northville Twp – Siegel

Novi – Johnson

Plymouth City – N/A

Plymouth Twp – Conely

Redford Twp – N/A

Romulus – Krause

Taylor – Pochron

Van Buren Twp – McNally

Wayne – Stradtner

Westland – Morris, Stamper

**Guest(s): IROL (Pennington), Belfor (Hughes),
MMRMA (Kamm)**

Regular Business Meeting – President Joe Murray called today's meeting to order at Noon.

- A. Round table introductions.
- B. Any additional items for the agenda to be named – None.
- C. Recognition of hosting agency and comment from the host – Thanks by Chief Murray & Chief Densmore for attending today's meeting.
- D. Approval of May Meeting Minutes – Motion to approve by Krause, second by McNally. Motion Carried.

Public Comments – None.

Report of Officers

- A. President Murray reported on the following
 1. Mobile Food Vendors Inspection Consortium – Inspection form / checklist was handed out during today's meeting. Ridenour provided background and details. Discussion followed. It was agreed that this is an ongoing problem, and this program would be beneficial. This is a helpful, collaborative project for this organization. Murray suggested that if this is successful, we should consider opening this up to adjacent counties. Colleen Pennington (InspectionReportsOnline) suggested a way to streamline the process for food trucks.
 2. COVID 19 Supplies available with Wayne County
 3. Fit Testing Machine – please look for this missing machine in your department.
 4. Grand Rapids FF Challenge – July 29-31 in Grand Rapids.
 5. Membership Invoices – sent electronically back on June 1st.
 6. Washtenaw Mutual Aid – WAMAA is working towards possibly transitioning from 501c(3) to a 501c(6) due to a liability concern brought up by one of their community's attorneys. Murray provided some information that he received from Chief Kennedy (Ann Arbor FD). Our association is a c(3). More to come as Murray continues to learn more.

Congrats to Chief Jennison to being named as Fire Chief of Livonia.

- B. Vice President Stoecklein had nothing to report.
- C. Secretary Siegel had nothing to report at this time.

- D. Treasurer Brogan provided the following financial report as of June 14, 2022:
Checking: \$135,855.46
Savings: \$ 326,422.56

Overdue- Open Invoice Status Updates – None

Chief Krause provided a status report on the truck purchase. Delivery is anticipated to be early 2024.

Report was accepted & will be filed.

Report of Committees and Task Groups

- A. Conference of Western Wayne - Chief Harman had no report, as they haven't had a meeting. Next meeting won't be until the fall.
- B. Emergency Management - Chief Densmore reported:
1. COVID-19 Updates – supplies are still available.
 2. EM Updates – update on the current staffing positions as there are a lot of changes occurring at the county level.
 3. LEPC – Siegel reported that they met in-person back on June 1st. More PFAS foam discussions, and a sub-committee was formed.
- C. EMS and HEMS (Chief Siegel, Chief Conely, Chief Brogan)
1. Board of Trustees – Siegel reported:
 - a. HEMS Board met back on May 26th
 - b. E-Bridge Update – multiple departments are currently implementing e-bridge
 - c. Golf outing will be held on July 26th at Fellows Creek
 - d. Dr. Klausner will continue as Medical Director
 - e. Dr. Evans will continue as Alternate Medical Director
 - f. Review & approval of financial reports
 - g. Charge a credit card processing fee of 3.45% plus \$0.10/swipe
 - h. Next meeting will be held in September 2022.
 2. Nurse Managers Meeting – along with E-Bridge, reiterate giving a report to staff before leaving a pt in waiting room. Inkster downgrade to BLS. Anticipate a letter of understanding for ambulances on standby for transport services, along with clarification on reimbursement.
 3. Operations – Last meeting was held on June 9th. Nothing new to report, as it's already been mentioned.
- D. Training Report (Chief Stoecklein, Chief Badalow, Chief Portis)
1. CTC Updates- surveys were due yesterday. Badalow compiled and sent up to the State. Next meeting expected to be fall 2022.
- E. Special Operations Reports
1. General Updates - Chief Siegel provided details of the proposed budget & highlighted revisions.
 - a. 2022-2023 Budget presentation – Special Ops committee approved back on June 13th.
 2. HazMat Report - Chief Unruh reported on the following
 - a. Complex hazmat run in Livonia last night. 41 team members but only 14 showed up.
 - b. Next team training next Tues, at WCCC – MSP class on Propane Emergencies
 3. MUSAR Report - Chief Badalow reported:
 - a. Details provided on the recent Dearborn Heights, June 4th USAR response to a trailer park. Boom truck was impounded.

- b. Next Tuesday is MABAS validation for USAR team – arrive by 0800.
- c. Next training will be held in August, location TBD.

F. Mutual Aid Box Alarm Report (Chief Johnson, Chief Unruh)

1. State Update – Johnson reported
 - a. June 8th Planning Coordinators meeting – reviewed Gaylord tornado response
 - b. Will get together with sub-committee to review policies in the near future
 - c. Update Box Cards – might be a good time to reach out to WCAA dispatch manager, ensuring they have the most up-to-date info. More to come.
2. Box Card Updates – Nothing more to report.

G. Other Chief Association Reports

1. Downriver has PFAS free foam in their trailer
2. SE Golf outing is tomorrow.
3. Summer Symposium being held at Great Wolf Lodge July 28-29.
4. FRI being held in San Antonio Aug 24-26.
5. CLEMIS update – Chief Begeman reported they are developing a monthly fire loss report.

Old Business – None

New Business

- Motion to approve the proposed budget by Chief Krause, second by Harman. Discussion followed. Stoecklein made a motion to amend the budget to increase payment to Stone Productions by \$200/month, effective July 1 (From \$650/month to \$850/month). Motion and support remained the same. Chief Krause thanked Chief Siegel for his work on this budget, and encouraged the importance of maintaining fiscal responsibility for this organization. We must continue our political awareness, as we need a unified voice amongst our politicians. Motion carried unanimously to accept the budget as amended.

Good of the Order –

- Johnson distributed a flyer for NFPA Fire Inspector 1 class.
- Cancel July & August meetings – motion by Harman, support by Krause. Motion carried unanimously.

Next Meeting - 11:30 on September 15, 2022. Hosted by Dearborn Fire Dept.

Adjournment – 1:15PM.