**Western Wayne County Fire Department Mutual Aid Association**

**Minutes**

**June 15, 2017**

**Hosting Agency: Novi Fire Department**

PRESENT:

Belleville – Loranger

Canton – Strassner, Stoecklein

Dearborn – N/A

Dearborn Heights – Brogan, Martin, Badalow

Detroit Metro Airport – Evans, Osuch

Farmington Hills – N/A

Garden City – Harman

Inkster – Hubbard

Livonia – Whitehead, Kelly

Melvindale – N/A

Northville City – Ott, Westfall

Northville Twp – Siegel

Novi – Johnson

Plymouth City – Ott, Westfall

Plymouth Twp – N/A

Redford Twp – N/A

Romulus – Krause

Van Buren – N/A

Wayne – Stradtner

Westland – Stradtner

Regular Business Meeting – Vice President Christ Stoecklein called today’s meeting to order at 12:05PM

1. Round table introductions.
2. Any additional items for the agenda to be named.
3. Recognition of hosting agency and comment from the host.

Public Comments, pursuant to the Open Meeting Act – N/A

Report of Officers

1. President Murray – Absent
2. Vice President Stoecklein reported on the following:
	* CTC Update -Wayne County has approximately $91,000 of unallocated fireworks funding.
	* Moment of silence in respect of the recent deaths of Chief Bill Nelson (Troy FD, ret.) & Chief Ed Switalski (Comstock FD)
	* CLEMIS – attended a meeting last week, and provided an update on the recently instituted service fees. Stoecklein proposed that Western Wayne send a letter of request to the governance board, to place one of our fire members on that law enforcement based-board. Discussion followed on the likelihood of our request being granted. If anyone is interested in attending these meetings, please let Joe Murray or Chris Stoecklein know.
3. Secretary Johnson – Jeff Johnson reported that the membership roster was updated and sent out. Will continue to update, just let us know if any changes. He requested a motion to approve last month’s minutes. Motion to approve by Steve Ott, supported by Siegel. Motion carried.
4. Treasurer Evans – Mike Evans reported on the following
5. Introduction of his new Deputy Chief, Glenn Osuch.
6. Treasurer’s Report - $33,156.17 in checking, $204,503.96 in savings account.
7. All transactions are monitored diligently. A Dropbox has been set up to audit on a monthly basis. Motion to accept the treasurer’s report. Motion to approve by Krause, supported by Strassner. Motion carried. Report accepted and filed.
8. Overdue Invoice Status Updates
9. Northville City- River Contamination (06/02/2014)- $21,655.55. Steve Ott provided an update on the status of collections, and the possibility of a settlement. He suggested that, in the event a settlement proposal is finalizes before this organization’s September meeting, then the Executive Board be empowered to take action with any proposal. Shadd Whitehead made a motion that this Executive Board be empowered to take action over the summer. Supported by Loranger. Motion carried.

Report of Committees and Task Groups

1. Conference of Western Wayne - Chief Harman provided updates on the following:
	1. State budget
	2. Pension reforms
	3. OPEB – awaiting for more data
	4. Next Gen 911 – appears to be getting more traction, especially up north.
	5. House Bill 4160 – opt-in to allow soliciting on streets
2. Emergency Management – N/A
3. EMS and HEMS – Chief Ott provided a report on the following:
	1. Distribution of the new drug boxes seems to go well.
	2. Community paramedic program
	3. Medical Control Advisory Board – work being done on new protocol detailing the handoff procedure between EMS & Emergency Dept. More to come.
	4. Strategic Goals – adopted
	5. Golf outing – July 25, 2017
4. Training Report – Stoecklein reported:
	1. CTC Update –
		1. Clearing out the remaining courses within the SMOKE system that have not been completed (or were cancelled). Discussion followed on all the issues, and the ways to resolve.
		2. The State is stressing that we need to spend those funds, so we don’t lose them next year.
		3. Plan for next year. Chris Stoecklein provided the timeline to help streamline. Vaskin Badalow provided more details with regard to entering future roster info.

Much discussion followed. The State received a grant and will eventually move

 from Smoke System to the new System.

* 1. July Leadership Conference and post-con Courage to Be Safe Course. July 11-13, 2017.
	2. $500 tuition reimbursement reminder – every WW member community is eligible for a $500/year tuition/training reimbursement. Contact Linda or Chief Mike Evans for details.
	3. Flashover Training Class – Held in Canton this September
	4. IAFF Critical Incident Stress Training Class – approximately ten slots available for August class in Canton.
	5. Confined Space Training Class in Novi June 28 & 29 with one opening left. Contact Capt. Duczyminski.
1. Special Operations Reports
	1. HazMat & MUSAR combined Report - Chief Whitehead reported
		1. Training Water tower last night in Northville Twp.
		2. Grant - special operations awaiting approval from the UASI board for UAV grant. Will probably send 5-6 personnel to school.
		3. Developing a 3-5 yr plan, forecasting budgets (i.e. capital items, replacement items, etc.)
		4. Software & Hardware replacement for rope gear. Requested funding to start the first phase of the replacement (up to $7,000). Steve Ott made the motion to approve, Mike Evans supported. Motion carried.
		5. Construction accident at Beaumont Farmington Hills – Shadd provided an update on yesterday’s incident.
		6. Hazmat incident in Plymouth Twp earlier this week.
2. Mutual Aid Box Alarm Report - Chief Johnson provided a report:
	1. Planning Coordinators meeting was held yesterday, which was held at Comstock FD and chaired by Chief Ed Switalski. Jon Unruh attended via conference call.
	2. Next MABAS meeting will be held in Petoskey on July 12th during conference.
	3. Communications testing update. Discussion followed on some of the issues, though it’s getting better each month.
3. Other Chief Association Reports
	1. Downriver Fire Mutual Aid Group – No report, as their meeting is next week.
	2. Southeastern Michigan Fire Chiefs
		1. No meetings until October
		2. Successful golf outing last week
	3. Michigan Association of Fire Chiefs
		1. Shadd provided an update SB 264 & 265, as committee hearing is next week.
	4. International Association of Fire Chiefs.
		1. Fire Rescue International conference - July 25-29 in Charlotte North Carolina.
4. Old Business –
	1. Fit Tester training – June 22nd at 10AM Van Buren. Jeff Johnson encouraged everyone to send staff. Please RSVP to Dave McInally.
5. New Business
	1. Motion to send a letter to the CLEMIS Governance Board. Whitehead made the motion to send letter, supported by Mike Kelly. Motion carried.
	2. Membership invoices were sent to all WW communities last week.

Next Meeting – September 21st, hosted by Wayne Fire Dept.

Adjournment