

**Western Wayne County Fire Department Mutual Aid Association**  
**Meeting Minutes**  
**Zoom Conference Call**  
**December 17, 2020 11:00AM**

Belleville – N/A  
Canton – Stoecklein  
Dearborn – Murray  
Dearborn Heights – Brogan, Badalow  
Detroit Metro Airport – Evans, O’Such  
Farmington Hills – Unruh  
Garden City – Harman  
Inkster – N/A  
Livonia – Heavener, Unsworth, Jennison  
Melvindale – Densmore  
Northville – Ott, Samhat

Northville Twp – Siegel, Hughes  
Novi – Johnson  
Plymouth – Ott, Samhat  
Plymouth Twp – Phillips  
Redford – Demoff  
Romulus – N/A  
Taylor – Portis  
Van Buren – Brow, McInally  
Wayne – Schneider  
Westland – Stradtner

**Hosting Agency: Conference Call**

President Murray called today’s meeting to order at 11:10AM.

**Regular Business Meeting**

- A. Round table introductions.
- B. Any additional items for the agenda to be named – N/A
- C. Recognition of hosting agency and comment from the host – N/A
- D. Approval of October Minutes – Motion by Stoecklein, second by Phillips. Motion carried.

**Public Comments** – Teri Johnson (AccuMed) provided details on the billing process related to COVID vaccinations. More details to be distributed ASAP.

**Report of Officers**

- A. President Murray reported on the following.
  - 1. COVID Vaccination Updates – Vaccines have started to arrived. County has possession. They are starting to schedule vaccinations throughout departments shortly.
  - 2. HEMS Survey – Belleville & Van Buren Twp both need to followup with HEMS
  - 3. Appointment for LPT (Urban Chiefs Seat) – Due to Chief Meier’s retirement, this left a vacant seat on this committee. The Board asked William Hayes to fill this seat, as he already attends these meetings and reports to us.
  - 4. Appointment for CLEMIS Committee (Records Management) – due to Mike Evans stepping down from this, we will have a vacancy. Board will meet in the near future and let you know who they recommend to fill this seat.
  - 5. Special Teams Training cancelled. Alternatives are being looked at and being put into place. More to come later in today’s meeting.
  - 6. Board will meet to review By-Law language on eligibility of team memberships to ensure consistency. Wording may be a bit antiquated, so we will review and suggest revisions. More to come.
  - 7. Northville Downs process is wrapping up. Payment coming soon. Chief Ott confirmed the check should be distributed in the near future.
  - 8. Condolences to Farmington Hills on the passing of Retired District Chief Bob Rebtoy
  - 9. Condolences to Riverview Fire Dept on the passing of former Fire Chief Mitch Jensen
  - 10. Wayne County distributed masks to the departments.
  - 11. EEOC announced that vaccinations can be mandated by the employers. Check out the details on the EEOC site.
- B. Vice President Stoecklein stated they will have a testing & vaccination site to be opening in Canton (near the station) in the next two weeks.
- C. Secretary Phillips shared the following report:
  - 1. Wayne County mask was very good quality
  - 2. Review the interlocal agreement.
  - 3. USAA hockey in Plymouth Twp is opening up as a testing site in the next week, or so.
  - 4. Congratulations to Amy Brow on her retirement. Congratulations to Dave McInally as the new chief of Van Buren Twp Fire Dept.

D. Treasurer Evans provided the following financial report:

Checking: \$42,580.61

Savings: \$339,535.84

Overdue-Open Invoice Status Updates

1. Van Buren Twp - Belleville Lake-\$13,198.43
  2. Northville City River Contamination (6/02/14) \$21,655.55
- Today was Chief Evans' last treasurer's report.  
Motion by Phillips, seconded by Harman. Motion carried.

### Report of Committees and Task Groups

A. Conference of Western Wayne – Nothing to report.

B. Emergency Management - Chief Densmore reported on the following:

1. COVID-19 Updates
  - a. Wayne County masks – these are nice masks for citizens
  - b. Dearborn is still offering testing at their station
  - c. Contacted by Region 2 has a bunch of N-95 non-medical masks.
  - d. MEMA conference is in the planning stages. More to come.
  - e. Wayne County mitigation plan update – due by Dec 31<sup>st</sup>. Submit to Gwen Parker  
GParker@waynecounty.com
2. EM Updates – No report.

C. EMS and HEMS

1. Board of Trustees – Chief Ott said the Board of Trustees met back on Nov 19<sup>th</sup>. He reported on the following:
  - a. Complaints about agencies not wearing proper PPE
  - b. COVID 19 may be added to the Ryan White Act.
  - c. Discussion about new treatment in place protocol, adopted by HEMS
  - d. Rapid testing Pilot program
  - e. Vaccine protocols for EMS personnel to assist in the process.
2. Nurse Managers Meeting – Chief Phillips said that they met back in November. A lot of discussion on nursing homes calling 9-1-1 for non-emergency transfers, which is seen as a big problem. More to come on this topic. ESO project that a lot of hospitals were adopting, but it seems to have slowed down.
3. Operations – Chief Brogan had a brief report, and provided some more insight to the Nursing Homes and COVID vaccines. Murray asked about a telemedicine app, which no one seems to be using.

D. Training Report –

1. CTC Updates- Chief Portis reported that FY2020 is complete. All checks have been written. Chief Badalow provided further details on the FY2021 (approx. \$208,000) allocated funding. They are still reviewing all the final numbers.
2. Act 291 Updates – Nothing to report at this time.

E. Special Operations Reports

1. General Updates - Chief Siegel thanked everyone for their patience. The team leaders have found creative ways to train and be productive.
2. HazMat Report - Chief Unruh reported the team had two runs - Taylor fuel spill and Northville Twp drone request. The last 30-45 days they've transitioned to remote training programs. He provided details to these virtual trainings and the anticipated schedule. Unruh mentioned that they are wondering how they're going to be compensated for their time being involved with this virtual training, which Unruh stated is between you & your department.
3. MUSAR Report – Chief Badalow reported on the anticipated training schedule. They are hoping to start back up in January. They are looking at in-person and virtual options. More to come. Conducting extensive inventory and auditing training certifications. He provided some of their recent and anticipated equipment purchases. New team members should visit Priority 1 for uniforms. Rescheduled the extrication training class at NOMADS May 15-16, 2021.

- F. Mutual Aid Box Alarm Report – Chief Johnson provided a brief update. They are looking at an aggressive training schedule for 2021. Johnson reminded everyone to review their box cards. Chief Chris Martin (recently retired from Sterling Heights FD) is working with divisions to update their contact and asset information. Unruh reported on the mandatory zoom call hosted by Trent Atkins last week, which was basically an intro to MABAS. Evans reported on the monthly drills, which continue to be successful. Chief Evans took the time to check a few departments if they have the template on their radios.
- G. Other Chief Association Reports
1. Downriver Fire Mutual Aid Group:
    - a. Cancelled their December meeting. Nothing to report.
    - b. Former Riverview Fire Chief Mitch Jensen passed away on December 9, 2020.
  2. Southeastern Michigan Fire Chiefs:
    - a. Annual Christmas Party Cancelled
    - b. Nothing scheduled
  3. MAFC -
    - a. State Fire Marshal is hosting six train the trainer courses for FO 1 and FO2.
    - b. 100 fatalities in this State as of 11/20
  4. International Association of Fire Chiefs.
    - a. FRI scheduled for July 28-31 in Charlotte, NC
- H. Michigan Fire Service Coalition Updates (from 11/16/2020) – No report.

**Old Business - None**

**New Business** – Chief Evans reported that the Staff & Command advisory board have approved 40 students. Starting off at NOMADS and may move to the EMU campus in the future.

**Good of the Order-**

Recognition of service to the WWFDMAA –

- Chief Murray recognized Chief Glenn O’Such for his service and commitment to this organization, especially to the teams.
- Then we recognized Chief Mike Evans for his service on this board for many years. Both opened up gifts from the Association and were very appreciative.
- Chief Johnson reported that Novi Station #4 will be used as a testing &/or vaccination site in the near future.

Next Meeting - January 21, 2020 via Zoom

Adjournment – 12:05PM.