**Western Wayne County Fire Department Mutual Aid Association**

**Meeting Minutes**

**April 20, 2017**

**Host: Belleville**

Present:

Belleville – Loranger

Canton – Stoecklein, Strassner

Dearborn – Murray

Dearborn Heights – N/A

Detroit Metro Airport – Evans, Ellis

Farmington Hills – N/A

Garden City – Harman

Inkster – Hubbard

Livonia – Whitehead

Melvindale – Murray

Northville City – Ott, Westfall

Northville Twp – Siegel, Marcotte

Novi – Johnson

Plymouth City – Ott, Westfall

Plymouth Twp – N/A

Redford Twp - Demoff

Romulus – N/A

Van Buren – Brow, McInally

Wayne – Gilstorff

Westland – Stradtner, Harder

Guest(s): Denny Hughes (Belfor), John Smilnak (MI Fire Training Consultants), Jordyn Selek (CWW),

Carol Dole (Jarvis Property Restoration)

Regular Business Meeting – President Joe Murray opened today’s meeting up at 12:03PM

1. Round table introductions
2. Any additional items for the agenda to be named – N/A
3. Recognition of hosting agency and comment from the host. Chief Brian Loranger thanked Van Buren Twp for hosting the meeting for Belleville, and to Belfor for supplying the meal.

Public Comments - Public comments pursuant to the Open Meeting Act. – None

Report of Officers

1. President Murray provided the following report:
	* Please submit names for Petoskey Conference (July 11-13, 2017).
	* CWW Luncheon May 3rd – If you are interested in attending, please let Murray know ASAP.
	* First Responder Training Workshop at Oakland County International Airport – flyer was emailed to everyone, as well as hard copies available.
	* Respiratory Fit Testing Machines have been purchased & delivered. Total cost $19,784, which was previously approved by this association.
2. Vice President Stoecklein provided the following report:
	* He has made initial contact with MDOT, and will start attending these meetings as our rep.
3. Secretary Johnson reported on the following:
	* Romulus Tanker Rollover – payment for remaining balance is expected soon.
	* Fit Testing Machine – machines have been received. In-Service training classes will be offered soon. We did trade in our old port accounts, which saved us some money. Final invoice was $16,784.
4. Treasurer Evans provided the following report:
5. Account balances as of today, as reconciled against the March 2017 bank statement:

Checking Account - $25,876.60

Savings Account - $204,253.05

Motion to accept the treasurer’s report – Steve Ott. Supported by Brian Loranger. Motion carried.

1. Overdue Invoice Status Updates
* Northville City- River Contamination (06/02/2014)- $21,655.55 – nothing new to report.
* Romulus-Tanker Rollover (01/28/2016)- $9,127.00 – check will be mailed soon.
* MSP Response (03/15/2017) - $1,995.20 – Whitehead provided details on this recent incident, and the procedure expected re: our involvement.
1. Membership invoices will be sent out early-June. If you’d like yours earlier, just let Linda know.

Report of Committees and Task Groups

1. Conference of Western Wayne –
	1. Catherine Harman had nothing to report, as their meeting is tomorrow.
	2. Received invitation to attend their annual event in October 2017.
	3. Jordyn is working on the QAAP issue, and asked a few questions.
	4. Tomorrow is the last meeting on the OPEB, so she will keep us informed with updates.
2. Emergency Management – No report.
3. EMS and HEMS –

HEMS - Chief Ott reported that the board of trustees met March 23rd.

* Drug Box Updates – he provided information on the stocking procedure, and how the hospitals will exchange their old boxes with the new boxes. Expected after May 8th.
* Re-licensing Updates – now on staggered basis. HEMS should have sent information directly to you.
* Avoid the right wrist while starting IV’s on chest pain patients, as this is the vein of choice for catheterization.
* ALS Exemption Updates
* Staffing Protocol – provided update on leaving it the same, no changes.
* Web-based regional drug box tracking system – web-based application is in the works. More to come.

EMS – Murray reported that there was an Epi-pen recall, which was mentioned during a recent Downriver meeting that he attended.

1. Training Report
	1. CTC Updates – Murray did follow up with the State while Secontine was still in office. He will continue to work on this issue with TJ Richardson re: current reimbursements and affiliated logistical details. He provided information on the procedure of funding disbursements & the course manager, as well as the Dates of the class. He explained how SMOKE system works, and affiliated problems. Looking how to streamline this process in the future. He mentioned about issues affiliated with past reimbursements to communities. If you’ve completed the class but haven’t received reimbursement, please contact Murray. Much discussion followed on the issues affiliated with reimbursement.
	2. Upcoming training courses from the floor.
		1. Brownstown hosting Fire Officer co-reqs course.
	3. See Table for copies of upcoming class flyers.
2. Special Operations Reports
	1. HazMat Report – Shadd Whitehead reported on the following:
		1. Recent incident in Dearborn with batteries
		2. Genesys project completed and is ready to be picked up (purchased through UASI funds). A diagnostic tool used to analyze liquids & solids.
		3. Upcoming Training
			* Trench training in May
			* Various training sessions to be held at Holiday Inn at Six Mile & I-275 to be used over the next couple of months.
	2. MUSAR Report – Josh Meier reported on the following:
		1. Physicians from St. Mary’s are going to work with us, train with our teams and be deployed as necessary. They will also be tapped to do internal training. Whitehead mentioned the benefit of this partnership.
		2. Air Light Unit – Canton donating a heavy rescue. Whitehead will move forward with ideas and come back with details.
		3. UASI equipment is arriving. We will be looking at purchasing additional software.
		4. Transitioned to new accountability software.
		5. Excused absences must come from the Chief of the Dept.
		6. Special Ops UAV – Whitehead provided details.
	3. Mike Evans reminded the new chiefs that you are welcome to attend these trainings.
3. Mutual Aid Box Alarm Report –
	1. April 28th PSAP Training 9AM at NOMADS – Mike Evans reminded everyone that it is imperative that you have your dispatchers attend this training class. Chiefs are welcome to attend. No need to RSVP.
	2. Airport Drill on May 16th - Mike Evans provided details on the drill, and expectations of the event. This will allow us to test all communications, MABAS, radios, etc.
	3. Reminder: Chief Unruh to update the Box Card System to separate Wayne and Westland as independent choices. Will require all departments to update their cards.
4. Other Chief Association Reports
	1. Downriver Fire Mutual Aid Group – Murray reported again that they are hosting Fire Officer co-reqs starting at the end of April. Contact Chief Jeff Drouillard if you’re interested. They are also going back to Base Numbers, looking to implement by May 1st. Accountability system has been approved and will be implemented right away.
	2. Southeastern Michigan Fire Chiefs – Mike Evans reported:
		1. SE Board attended CFSI last week in DC. Very beneficial meetings with legislators.
		2. Next general membership meeting – May 11th will be held in Milford at Baker’s at 11:30AM. Installation of the incoming Executive Board Members, as well as presentation of US Flag & letter from Governor to Mitzie Savage (Ron’s widow).
		3. Monday, June 5th – Annual Spring Golf Outing
	3. Michigan Association of Fire Chiefs – July 11-13, 2017 in Petoskey.
	4. International Association of Fire Chiefs – Fire Rescue International held in Charlotte, NC. July 25-29.
5. Old Business
	1. CSX Rail Issues – Jordyn reported that they spoke with Gary Peter’s office recently. Please continue to report issues.
	2. QAAP Update – Stoecklein & Whitehead provided an update. Legislators are very receptive to resolving this issue. Whitehead gave detailed report on the process and expected future movements of this issue. We are in a really good position now.
6. New Business
	1. Motion to reserve a table at the October 3, 2017 (up to $1200). Whitehead approved the motion, seconded by Demoff. Motion carried.
7. Good of the Order
	1. Chief Harman provided an update on her GCFD firefighter who broke his leg.
	2. Dearborn is opening their new training center early-May. If you’d like to utilize, please let Chief Murray know.
8. Next Meeting
	1. Hosted by Farmington Hills Fire Dept. Thursday, May 18th. 11:30AM.

Adjournment – 1:08PM