



April 21, 2016 Garden City Minutes

Belleville - Loranger
Canton – Meier, Stoecklein
Dearborn - Murray
Dearborn Heights - Brogan
Detroit Metro Airport - Evans
Farmington Hills – Panoushek, Unruh
Garden City – Harman, LaPerriere
Livonia - Whitehead
Melvindale - Murray

Northville City – Ott, Westfall
Northville Twp – Hughes, Siegel, Werth
Novi - Johnson
Plymouth City – Ott, Westfall
Plymouth Twp - Phillips
Redford Twp - Demoff
Romulus - Krause
Van Buren Twp – Bell, Besson
Wayne-Westland – Harder, Reddy, Stradtner

Guest(s): Randy Maycock (1800BoardUp), Denny Hughes (Belfor), Jordyn Sellek (CWW), Carol Dole (Jarvis), John Smilnak (MI Fire Training Consultant)

Regular Business Meeting

12:13PM - Vice President Dan Besson opened today's meeting. Chief Catharine Harman welcomed everyone to Garden City and thanked 1800BoardUp for sponsoring the luncheon at Amantea's.

- Roundtable introductions
- Additions to the agenda – None

Public comments – None

Officer's Reports

- President – N/A
- Vice President – Chief Dan Besson report on the following:
 - Move Over Law Campaign – May 10th – MSP Metro Post
 - HazMat Technician Course Part I (Regional) – see handout
 - Final Thermal Imaging Camera Order – Final order will be sent at the end of this month.
 - Old Turn Out Gear Request – Contact Chief Steve Ott if you have a donation.
- Secretary – Chief Jeff Johnson provided the following report:
 - Previous Meeting Minutes – Approval Needed – forwarded electronically 3/19/16. Motion to approved by Dan Phillips. Supported by Jon Unruh. Unanimous approval.
 - Correspondence – Requests from Zurich Insurance
- Treasurer – Chief Joseph Murray provided the following report
 - Financial report –
Checking \$46,887.23
Investment \$129,046.43
Savings \$62,130.82

Overdue Invoices \$80,486.52 (as of 4/14/16)

- 06/02/2014 471 - incident - Northville City River Contamination 21,655.55
- 12/16/2014 496 - incident - Grosse Pointe Woods Trench 26,731.26
- 1/28/2016 – incident – Romulus Tanker rollover \$18,351.45
- 3/8/2016 – incident -Westland retention pond \$9,704.17

- 3/24/2016 – incident – Livonia Chemical Suicide \$4,044.09

Financial report accepted unanimously.

Nominations Committee

- Recommendation to fill vacancy – Chief Joshua Meier provided a brief report. After brief discussion Chief Steve Ott made a motion to approve Chief Joe Murray as the President of this Association, to fill the vacancy left by Chief Marinucci, and the Treasurer's position will be filled by Chief Mike Evans. Motion of support by Chief Meier. Unanimous motion carried.

CWW - Jordyn Salmon provided the following report:

- April 15th Meeting Update
- Text to 911
- Need To Appoint a New Representative – Dan Besson requested for someone to start attending these meetings. Discussion followed.
- Training Programs Mental Health for Emergency Responders – grant funded & dates posted soon
 - Suicide Prevention
 - Mental Health First Aid
- Leadership dinner will be held October 4th.

Emergency Management

- Port-a-count Replacements – Quote to purchase new Port-account machines from Argus Hazco was distributed. After discussion, we will move forward with purchasing new machines. More to come.

EMS and HEMS – Chief Ott provided the following report:

- HEMS Executive Board Changes and Appointment
- Field note form developed by the operations committee – Field Note form must be left at hospital if no EPC report left
- Secure email server issues – should be resolved as soon as possible; HEMS looking into hosting server as a solution
- St. Mary's Hospital is now a full Trauma Level 2.
- Chief Murray attended the HEMS Nurse Management meeting and provided more details.
- We have two seats on the Board of Trustees until September, as well one seat on the Executive Committee. After discussion, Chief Steve Ott will replace Chief Marinucci on Board and Chief Phillips will attend last meeting for the second seat. Unanimous approval followed.

Training Report

- Northern Michigan Chiefs - July 13-14th in Petoskey – Each member community was approved to send a representative to this training, with conference registration and hotel lodging covered by this Association. Please send name of rep to Linda ASAP, as the day gets closer.
- SMOKE System April 29th 11:00am Taylor Council Chambers - forwarded electronically 04/12/16
- Haz-Mat Tech Course Interest – Let Chief Besson know if you have anyone interested to attend.
- Several flyers were handed out during today's meeting (Pump Ops, SMOKE, Railcar Safety, Active Shooter, Elevator Rescue, etc.)

Special Operations Report

- Hazardous Incident Response Team – Chief Shadd Whitehead provided the following report:
 - Bi Annual Physicals are taking place in March & April trainings
 - If you ever have any questions regarding a cost recovery that occurred within your community, please contact Chief Whitehead.
 - Two grant projects currently being funded through Wayne County Emergency Managements & UASI funds. He provided some details on the equipment to be purchased.

- Attendance Issues – Whitehead provided detailed information on issues surrounding what is an Excused absence versus unexcused. Chief Josh Meier reiterated the importance of attending the training. Remember, the notification of an absence must come from the Chief of the Department.
- Grosse Pointe communities have reached out to Chief Whitehead, asking to possibly join this organization, focusing on the element of Special Ops. They would like to have a meeting to look at moving forward, and the legal aspects involved. Meeting will be set up between Exec Board, Spec Ops Chiefs and officials from the Gross Points. More to come.
- Urban Search and Rescue Team - Chief Josh Meier provided the following report:
 - Attendance Update forwarded electronically 4/20/16 – Chief Meier reiterated the importance of attendance.
 - D4H software – team members have been asked to update their profiles, with little feedback. Their training records and applicable documentation should be available via this software. As the chief of the department, you will be asked to follow up with your team member to ensure the documentation is uploaded.
 - Smart messaging system server – looking at a backup plan for notifying team members, in the event that the server goes down. Discussion followed on possible options.
 - Recent USAR response in Plymouth Twp at Aunt Millie’s bakery. Whitehead provided information on this hand-from-machine rescue, and the technicians who responded to the call. He stressed the importance of calling the team out ASAP.

Mutual Aid Box Alarm System 3203 – Chief Jeff Johnson provided the following report:

- Update – Subcommittee Meeting 04/21/16
- New Agreements were forwarded electronically 4/13/16 – Chief Johnson requested that you returned the signed documents ASAP. Please contact him with questions.
- The committee will continue to meet on a periodic basis until everything is complete, looking at a December 2016 deadline.
- Knox Box – Chief Shadd Whitehead provided an update on this Division-Wide setup. He will provide more details electronically in the near future.
- Exposure Tracker – Software is currently in the beta testing stage with our special ops team. It is tracking potential exposures on a daily basis confidentially.

Other Chiefs’ Association Reports

- Downriver – Chief Joseph Murray provided an update.
- Southeastern Michigan Chiefs – Chief Josh Meier provided an update on the current issues surrounding Fireworks legislation and rewrite of PA 291.
- Michigan Association of Fire Chiefs – Nothing to report
- International Association of Fire Chiefs – Nothing to report

Report of Old Business

- Accountability project – Chief Whitehead provided an update. Each community will receive two pocket commanders (smaller board) from new vendor. After brief discussion, this topic will be removed from future meeting agendas.
- Metro Detroit Traffic Incident Management Coordinating Committee
 - Update from April 15th Meeting – Chief Dan Besson attended the last meeting and provided a brief report on Courtesy Patrol operations and wrong way driver signage. Arterial data support through the intelligent transportation society. SEMCOG and incident management updates provided.
 - June 1st TIM Ops Meeting in Grand Rapids

Report of New Business

- By-laws review – forwarded electronically 4/17/16 – Chief Steve Ott provided the background and history, as well as the findings of the committee involving review of the bylaws. Chief Ott provided detailed information on each revision, which were emailed to every community prior to today’s meeting for review. Discussion followed on the impact of the recommended revisions to each member

community, as well as the dues structure. Director John Werth (Northville Twp) suggested that this Association consider updating the bylaws to include an audit, similar to the Police Chiefs policies. After much discussion, Chief Joseph Murray made a motion to move forward with the recommended revisions that are currently presented to the membership, then the executive board & review committee will look at other areas of possible changes in the near future.

- Chief Steve Ott moved to adopt the Guidelines for Determination for Reasonable Refusal. Seconded by Chief Scott Demoff. Motion carried, with one abstaining from vote (Director John Werth (Northville Twp)).
- Chief Steve Ott made a motion to move forward with adopting the proposed bylaw revisions as presented to the membership. Moved by Whitehead & supported by Chief Unruh. Motion carried unanimously.

Good of the Order

- Josh Meier promoted to Director in Canton.
- Scott Demoff promoted to Fire Chief in Redford.
- Western Wayne Business Leadership Banquet - We will sponsor a table again, just like previous years, at the 4th annual in October 4th. Chief Phillips made the motion, Chief Evans supported. Motion carried.

Adjournment / Future meetings – May 19th meeting will be held at NOMADS Hangar at the airport.

Supplemental:

- Haz-Mat Tech Course Email
- Port-a-count Price Quote