

**Western Wayne County Fire Department Mutual Aid Association**  
**Meeting Minutes**  
**April 16, 2020 - 11:00AM**  
**ZOOM CONFERENCE CALL**

**Present:**

Belleville – Loranger	Northville Twp – Siegel
Canton – Stoecklein	Novi – Johnson
Dearborn – Murray	Plymouth – Ott, Samhat
Dearborn Heights – Brogan, Badalow	Plymouth Twp – Phillips
Detroit Metro Airport – Evans, OSuch	Redford – Demoff
Farmington Hills – Unruh	Romulus – Martin
Garden City – Harman	Taylor – Pochron
Inkster – Hubbard	Van Buren – McInally
Livonia – Heavener, Jennison, Unsworth	Wayne – Schneider
Melvindale – Murray	Westland – Stradtner
Northville – Ott, Samhat	

Guests: Jordyn Sellek (CWW)

**Regular Business Meeting**

President Murray called today's meeting to order at 11:02AM.

- A. Introductions / Attendance
- B. Any additional items for the agenda to be named – N/A
- C. Approval of March Minutes. Motion by Demoff, support by McInally. Motion carried.

**Public Comments**

- A. None – Today's meeting is restricted to only WW Member fire chiefs due to COVID-19 outbreak

**Regular agenda to be suspended to discuss current COVID-19 response and information sharing.**

- A. PPE Distribution - Chief Murray provided an update on yesterday's PPE distribution in Dearborn. National stockpiles will be sent to Dearborn for distribution in the future. Process seems to be working well.
- B. COVID Testing Dearborn/MAFC - Chief Murray provided an update on the free testing option / mobile unit on the west side of the state. Dearborn is still awaiting the 15-min kits. As soon as they arrive, he'll let you know.
- C. Per Capita Increase – Murray provided reasoning behind the proposed dues increase. He'll be requesting a motion under new business to increase per capita assessment from \$0.11 to \$0.16 as well as a base dues increase from \$2,000 to \$3,000 per community.
- D. Budget Presentation - Brent Siegel provided a detailed report as to the reasoning for the proposed increase. Electronic version of the proposed budget was shared with all members. Siegel answered a few questions. He confirmed that per capita should be \$0.16
- E. Treasurer's Report – Mike Evans reported: Checking \$56,656.79, Savings \$204,771.17. Accounts receivable: Belleville \$2,200, Northville City \$21,655.55, Romulus \$5,000. Motion by Heavener, Seconded by McInally. Report unanimously accepted and will be filed.
- F. Special Team Report and Updates  
USAR – Glenn OSuch provide a brief report, as there was no training in April.  
Hazmat – Jon Unruh has been pushing out information electronically to the team members, though no training has occurred in person.
- G. Medical control updates - Chief Ott reported on the recent Board of Trustees conference call back on March 25<sup>th</sup>.
  - o Wayne County Health Dept isn't monitoring patients who are not in the hospital (unlike Oakland & Macomb County who make calls to positives at their homes)
  - o ME's office is checking some postmortems for infection, according to their protocols.

- MedStar Ambulance requested an auxiliary membership, which was approved.
- Hospitals shall replace any surgical masks that you have on a patient when you bring them to the hospital (on a 1-1 basis).
- Telemedicine protocol discussed, as there are still many unanswered questions. More to come.
- Dan Phillips reminded everyone that Bob Miljan has made Phillips the administrator on the E-Bridge system. If anyone needs the software or login credentials, Dan Phillips can help. Just sent him an email.

CWW – Jordyn thanked everyone who attended last week’s Zoom call re: dashboard.

- Reminder, when you enter in any resources that you may have please know that this is not your “inventory”. She clarified issues that your resources are just whatever your department may be able to part with when helping another agency. All logins were sent out immediately following that call. If you did not receive the login credentials, please let Jordyn know.
- Beaumont Wayne Closure – Romulus mayor has asked CWW to draft a resolution to Beaumont, asking them to remain open as a fully functional facility. Jordyn offered to add our organization onto that basic resolution. Murray will follow up with Jordyn after today’s call.

### **Old Business**

Budget discussions completed. Proposal presented.

### **New Business –**

**Motion to increase each community’s per capita assessment from \$0.11 to \$0.16, as well as increase each community’s annual base association dues from \$2,000 to 3,000 effective July 1, 2020.**

Motion made by Heavener, seconded by Evans. Discussion followed on possible fiscal year issues, as some communities may have already submitted for approval. Murray confirmed that the BOD understands these possible issues and will work with any community who may need it. Motion carried.

### **Good of the Order –**

Solidarity Lap at St. Mary’s Hospital – Heavener reminded everyone of tonight’s event, asking everyone to participate tonight at 7:00PM. Details were sent out earlier this week.

Solidarity Lap at Beaumont Taylor – Evans provided details, as this starts at 7:00PM.

Suburban Collection Showplace – Jeff Johnson reported that SCS is set up as a field hospital with 250 beds, to be up and running April 20<sup>th</sup>. MiTF1 helping with the setup.

Adjournment – 11:37AM

Next Meeting - TBA