**Western Wayne County Fire Department Mutual Aid Association (MABAS 3203)**

**Meeting Minutes**

**February 15, 2018**

**Host: Redford Twp Fire Dept**

Present:

Belleville – Loranger

Canton – Stoecklein, Strassner

Dearborn – Murray

Dearborn Heights – Badalow, Martin

Detroit Metro Airport – Evans, O’Such

Farmington Hills – Unruh

Garden City – Harman

Inkster – Hubbard

Livonia – Bo, Heavener

Melvindale – Murray

Northville City – Ott

Northville Twp –Siegel

Novi – Johnson

Plymouth City – Ott

Plymouth Twp – N/A

Redford Twp - Demoff

Romulus – N/A

Van Buren – McInally

Wayne – Stradtner

Westland – Schneider

Guest(s): Pat Riney (Belfor USA), Barbara Rykwalder (DTE), Colleen Prosyniuk (CLEMIS), Melanie Patterson & Michael White (MJ White & Son), Laura Haynes (CWW), Craig Poike (Apollo)

**Regular Business Meeting** – President Joe Murray opened today’s meeting up at Noon.

Chief Mike Evans introduced Colleen Prosyniuk with CLEMIS and immediately gave them the floor for their 30-minute presentation.

Business meeting continued with the posted agenda

1. Round table introductions.
2. Any additional items for the agenda to be named.
3. Recognized hosting agency. Chief Demoff introduced some of the Redford Twp council members and staff.

**Public Comments**

1. CLEMIS Presentation – occurred at the very beginning of today’s meeting.
2. Chief Chuck Hubbard (Inkster FD) – address this group to his challenges surrounding recruitment and retention issues he’s experiencing. Discussion followed on the benefits of keeping an open line of communication amongst chiefs. Chief Hubbard also requested feedback from this group regarding Fit Testing and respiratory questionnaires and doctor signing these docs. Discussion followed.

**Report from Executive Board**

**President Joe Murray:**

* Second reading of the $500 education tuition reimbursement will occur later today
* Org chart was distributed – Includes contact information for committee and groups within this association. Will add an Ad hoc committee to review our policies and procedures, in an effort to help new chiefs. More to come.

**Vice-President Stoecklein:**

* Mi-Time handout was distributed
* Incident Safety Officer Academy coming May 9-10, 2018 in Canton. Stoecklein requested for a motion that Western Wayne support sending two members from each community to this training class.

**Secretary Jeff Johnson**:

* Updated Roster was sent electronically to members.
* Correspondence – FOIA request from attorney for a Detroit Hazmat team response. The attorney was contacted and notified that they had the wrong team.
* Motion to approve the January 2018 minutes: Motion by Ott/Support by Siegel, motion passed unanimously.

**Treasurer Mike Evans:**

* Reported there is $31,189.10 in the checking account. $204,581.29 in the savings account with $70K in reserve for rainy day.

Two open invoices:

* + Plymouth Twp - $3,065.80
  + Plymouth City - $8,849.64 (Ott will follow up, as city manager believes this invoice has been paid)

Motion to accept today’s financial report. Motion by McInally/Support by Loranger, passed unanimously. Report accepted and filed.

**CWW Laura Haynes**

* SB 400 passed (911 funding bill)
* HB 5535 (Stun gun legislation) is something to be aware of, if this goes through.
* Opioid spreadsheet – requests that each FD complete this form in an effort to compile information. Will be distributed electronically.

**Emergency Management:** EM Hayes (Canton) is our new Liaison, will be working along with Chief Densmore (Dearborn) to keep us informed.

**EMS & HEMS:** Chief Ott reported that their annual audit information was presented at the last meeting, and everything was clean. He does have copies of these reports, if anyone is interested in reviewing. They did increase Miljan’s salary by 5%.

**Training:** Chief Stoecklein reported

* CTC meeting was cancelled last month, so very light report.
* Everyone should be paid for their 2017
* All approved classes – remember to go back into the system within ten days of class completion to approve the roster.
* Box Alarm presentation on March 14th at Soaring Eagle may be beneficial for you to attend. Flyer was distributed.

**Special Ops:**

Chief Unruh reported:

* Joint team leader meeting held Feb 5th
  + Streamlining uniform replacement process, joint team leader meetings, joint team trainings.
  + Joint team responses for larger incidents– details provided on the benefits of running joint trainings.
  + Team Visions for the next two years – importance of attendance.
* Hazmat
  + End of the month indoor training at NOMADS
  + Annual physicals

USAR - Chief O’Such reported that USAR training is Tues for this month (Ropes) and will be held in Canton at the Village Theater. Be sure to register via D4H.

* Activating USAR & Hazmat – Chief Evans provided a handout describing the process. Please review with your battalion chiefs and provide feedback.

**Director Johnson: State MABAS**

* Testing – Monthly compliance reports 100%
* Unruh attend the recent meeting at MOB center in Holly for Planning Coordinators. The meeting was lightly attended. Our division is in excellent condition, along with Livingston County. Next meeting will be in April. More to come.

**Downriver:**

* Nothing to report, as their meeting is next week.

**Other Chiefs Associations:**

* Southeastern Michigan Fire Chiefs –
  + Next meeting March 8th, in cooperation with Traffic Incident Management. Registration info [www.SMAFC.org](http://www.SMAFC.org)
  + Vendor Show – Wed, April 11th in Novi
* Michigan Fire Chiefs – Winter Workshop April 10-11 in Novi, in conjunction with Expo. [www.MiChiefs.org](http://www.MiChiefs.org)
* IAFC – Nothing to report at this time

**Old Business:**

* May Day Committee – Jeff Johnson will bring a draft to our next meeting.
* MABAS test reports – Mike Evans will send compliance reports via email. Consider forward this information to your dispatchers.

**New Business / Motion(s):**

* $500 training reimbursement – 2nd reading & vote. Chief Murray read the motion. The motion was already on the table from last month’s meeting. Therefore, Chief Murray asked for discussion. Hearing none, motion carried unanimously.
* ISO Academy held May 9-10 in Canton– Chief Stoecklein made a motion for this Association to pay RAFT for two members of each community ($495pp) to attend. Supported by Harman. Motion carried. Linda will follow up with each community to get name(s) of student(s).

**Next meeting – March 15th, hosted by Inkster FD held at NOMADS.**

**Adjourned 1:36PM**